

Little People's Learning Center
Monthly Board of Directors Meeting
Tuesday, November 24th, 2020 - 5:30pm

* The public version of these notes may be edited to protect the privacy rights of families, staff, and board

In attendance: Dylan Hoffman, Erin MaKowsky, Emma Ewert, Jess Richards, Katy Wilkinson

Absent: N/A

Agenda

1. Call to Order
2. Review [Previous Meeting Minutes](#) and Action Items (Jess)
 - a. Minutes Approved from previous meeting minutes 10/22/20
 - b. Director Evaluation
3. **SPECIAL BOARD TOPIC:** Current C19 Closure
 - a. Status update
 - i. \$9,000 from Montana \$6,000 from Wyoming grant for Covid, must be spent Dec. 31, 2020
 - ii. All teachers and 1 student have gotten tested, no results back yet
 1. Contact tracer from Montana Park County
 2. Tests thru Wyoming Park County
 3. Emma with contact George Larsen tomorrow for test results updates
 - b. Financial Implications
 - i. Tuition Forgiveness
 1. Yellowstone Community Fund Aid - need numbers for 50% parent forgiveness
 2. Parents overwhelmed currently, filling out form may be too much of an ask → 50% forgiven blanket across the board this one time?
 - ii. Teacher payroll
 1. Payroll was due today, submitted using sick leave/supplemental fund for teachers for 11/19/20
 2. Thanksgiving paid holiday for all staff
 3. 11/23-25 covered by supplemental fund for teachers?
 - a. Board approved
 - c. Planning for ongoing closure
 - i. Closure over November 30th currently
 - ii. **Policy** - all masks all the time during operating hours and inservice days
 1. Concerns about Snoopy School and maskless parents; bridging that gap
4. Standing Updates
 - a. Director Update - Questions/Comments (Emma)
 - i. Grants from WY & MT (see above)
 - b. Financial (Erin and Emma)

- i. **Main Checking: \$14,572.39**
Main Savings: \$20,000
First Interstate: \$26,549.02
Main Supplies: \$793.46
 - 1. Still need to deduct payroll, taxes but stilling pretty
 - ii. Next board meeting will have FY20/21 budget updates from Emma & Erin
 - iii. PPP Loan forgiveness is final confirmation - FORGIVEN! Woohoo! Thanks Erin & Emma!
- c. Personnel update (Emma and Katy)
 - i. Jonathan & Lena leaving in January/February potentially
 - 1. If enrollment is down, not filling a position
 - ii. Mary got a grant for STEM and gross motor control + budgetary stuff
 - 1. Reimbursable grant \$1500 budget + extras
 - 2. Climbing equipment for kiddos!
- d. Enrollment (Emma)
 - i. Holding steady could be dropping
 - ii. Some inquiries, need follow up
- 5. Program Discussions
 - a. Tuition Forgiveness Program (Emma)
 - i. Current Status
 - 1. Utilization to date
 - 2. Remaining Amount
 - ii. Yellowstone Community Fund Thank Yous
 - b. Events...or lack thereof :)
- 6. Board Admin (Dylan)
 - a. Director evaluation status
 - b. Holiday stuff - Not doing, bad timing
- 7. Any Other Business
 - a. Communication with NPS to improve dialog, talk about updating MCC & Snoopy School
 - b. MCC Board just dissolved
 - c. Money available for MCC renovations from GAOA
- 8. Roundtable
- 9. Adjourn

Action Items:

- Emma: Run numbers on cost on for 50% forgiveness for Yellowstone Community Fund, can we afford this? Is this a long term plan?
- Board members - need to vote on the aid money for families.
- Emma & Dylan: communications with all families regarding results, closure status, and financial aid
Contact Snoopy School about maskless parents (We're all in this together + state mandates)
- Next meeting 15 December 2020

